

# ST PAUL MALMESBURY WITHOUT PARISH COUNCIL

## Minutes of the Council Meeting held on 22<sup>nd</sup> September 2021 at Crudwell Village Hall

**Present:** Cllrs Budgen, Hatherell, Briggs, Clogg, Hopkins, Ingham, Jones, Maslin, Merriman, Payne and Smith (WC)

**Public:** None present.

69 APOLOGIES FOR ABSENCE

Cllr Stephens.

70 DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE COUNCIL'S CODE OF CONDUCT

None.

71 PUBLIC QUESTION TIME IN RESPECT OF ITEMS OF BUSINESS INCLUDED ON THE AGENDA

None.

72 TO ADOPT THE MINUTES OF THE MEETING ON THE 25<sup>th</sup> AUGUST 2021

The minutes of the meeting on the 25<sup>th</sup> August 2021 were adopted as a true record and signed accordingly.

73 TO RECEIVE REPORT #09.1 ON PLANNING UPDATES AND REVIEW NEW APPLICATIONS

Cllr Budgen presented Report #09.1. The Council considered the following planning applications. Full comments submitted by the Council can be viewed online at Wiltshire Council under the relevant application reference.

Site	Reference	Comments
26 Milbourne Park, Milbourne, SN16 9JE	PL/2021/07822	No objection
Church Farm House (junction with Grange Lane west to Trinity Farm), Rodbourne, SN16 0EX	PL/2021/08245	No objection
Fairview, Swindon Road, SN16 9LU	PL/2021/08234	No objection

Cllr Budgen reported that application 19/12002/FUL, land off Common Road, Corston, was refused at the Northern Area Planning Committee. Ann Skinner provided a high quality technical contribution which was extremely valuable to the outcome.

Persimmon Homes intend to commence development on the land known as Backbridge, behind Dyson, before the end of this year. The development is scheduled to be completed by Q1 2025.

Another residential development proposal by Bloor Homes at Filands, is going through the registration process at present; the site was not one included in the Neighbourhood Plan.

74 FINANCIAL REPORT

Cllr Briggs presented the accounts for the year to date. The website cost centre (4180) shows an overspend as this was not budgeted for, but overall the accounts are well within budget. The bank statement dated 31<sup>st</sup> August showing balances of £12,686.61 and £60,728.21 was noted and the reconciliations and the original bank statements as evidence of verification were signed as correct by the Vice Chair. Cllr Budgen signed the list of payments for authorisation as per supporting evidence; Cllr Clogg first authoriser, Cllr Budgen second authoriser.

Cllr Hopkins reported that the 2020-21 financial end of year External Audit report was completely clean; everything was in accordance with proper practices. The information will be placed on the website. The audit papers and conclusion will be displayed on noticeboards for 2 weeks. Cllrs Briggs and Hopkins were thanked for their work on this.

Payment No.	Payee Details	Reason	Amount (£)
1	R J & S H Mellowes	Home working reimbursement (26 weeks)	156.00
2	R G Baker	Cowbridge Footpath - Annual Licence	70.00
3	TEEC Limited	Website: Planning Tracker charges (12 months)	28.80
4	PKF Littlejohn LLP	Limited assurance review of AGAR return for 31.3.21	240.00
		<b>Total</b>	<b>£494.80</b>

**Action: Cllrs Clogg & Budgen**

75 TO RECEIVE REPORT #09.2 REGARDING THE WILTSHIRE COUNCIL CLIMATE STRATEGY CONSULTATION

Cllr Clogg presented the report. The Council is already publicising the strategies and consultation to residents via posters on the noticeboards. It was also agreed the Council would respond, with Councillors Clogg and Jones drafting a response for wider approval via email ahead of the 17<sup>th</sup> October deadline.

**Action: Cllrs Clogg & Jones**

76 TO RECEIVE REPORT #09.3 ON THE CATG MEETING ON THE 7<sup>th</sup> SEPTEMBER

Cllr Budgen presented the report. Item 1, speeding on A429 at Burton Hill, the CATG supported a review of the speed restriction on this stretch of road because of the additional houses from application PL/2021/04960. Item 2, a piping and backfill option of the culvert to provide a safe pedestrian route from Southside Cottage into Radnor Close will be costed. Item 5, the CATG supported the placing of a sign at the entrance to Sir Bernard Lovell Road, Cllr Hatherell will provide a quote for the sign.

**Action: Cllr Hatherell**

77 TO RECEIVE REPORT #09.4 TO REVIEW WASTE COLLECTIONS

The Clerk presented the report, outlining issues with the volume of waste and suggested options to increase collections and/or sourcing larger capacity bins. It was agreed the Clerk should contact Idverde for their advice regarding the bin capacity required and whether 2 collections per week would be sufficient if larger capacity bins were in place. This will be an agenda item at the October meeting.

**Action: Clerk**

78 TO NOTE THE TIMESCALE AND ACTIVITIES IN THE INFORMAL CONSULTATION OF THE MANP AND THE POTENTIAL COUNCIL INVOLVEMENT

Cllr Budgen presented the MANP Informal Consultation Timetable which runs from 13<sup>th</sup> September to 24<sup>th</sup> October outlining the planned events at Brokenborough and Corston in October plus the availability of Zoom meetings.

79 TO AGREE A SUM OF UP TO £500 AS THE COUNCIL'S CONTRIBUTION TO THE COSTS OF THE INFORMAL MANP CONSULTATION

Cllr Budgen reported that Malmesbury Town Council had received confirmation that their application for a £4000 grant to help with the consultation costs had been successful. MTC had set aside £2000 to cover unforeseen expenses. It was proposed this Council set aside up to £500 as its contribution to any costs not budgeted. This was unanimously agreed.

80 TO CONSIDER A HIGHWAYS IMPROVEMENT REQUEST IN MILBOURNE

Cllr Briggs presented the Highways Improvement Request received from a resident and showed photographs to illustrate the edging deterioration. Cllr Budgen proposed the request is passed to Highways as per the laid down procedure; this was agreed. **Action: Clerk**

81 TO CONSIDER A DONATION TOWARDS FUNDS TO START A NEW AND UPDATED SCHOOL LIBRARY AT STANTON ST QUINTIN PRIMARY AND NURSERY SCHOOL

The grant request form and supporting papers were distributed to Councillors prior to the meeting. It was agreed to award a £200 grant towards this project. The Clerk was requested to notify FOSS accordingly. **Action: Clerk**

82 UPDATE ON PRIORITY COUNCIL PROJECTS:

i. Cowbridge permissive path surfacing

Cllr Clogg reported that two potential contractors had made site visits and both will quote for the same surface, crushed stone, as "in-situ soil stabilisation" is not suitable. A third quote is yet to be obtained. The landowner has agreed to the surfacing proposal. It is anticipated that planning permission will not be required as the original planning application approved crushed stone surfacing for the whole length of the permissive path. The inclines at both ends of the path are already surfaced in this material.

ii. Additional Foxley Road lighting

Cllr Hopkins reported that the consultants will be sending letters to the affected house owners. The road closure is due to take place from 1<sup>st</sup> November 2021.

iii. Extension of the Milbourne Pedestrian Safety Refuge

Cllr Budgen confirmed a Highways officer is due to make a site visit in October.

83 TO RECEIVE VERBAL REPORTS FROM COMMITTEE REPRESENTATIVES

Cllr Hatherell reported the following:

**Highways**

This month the Parish Steward has cut back the vegetation opposite Waitrose (by signals), the Rodbourne 30 mph sign, the sign past the Red Bull, the 50 mph sign at South Lodge and the brambles at the A429 culvert on the bypass, cleaned the seat at Burton Hill and strimmed the gulleys at Milbourne and Blicks Hill.

Cllr Hatherell has completed and submitted the salt bin survey for the 21 bins in the Parish.

Cllr Hatherell will contact Matt Perrott and request the stretch from Truckle Bridge to the Foxley crossing is swept at least once a month.

Cllr Hatherell endeavoured to follow up the MyWilts issues regarding the cleaning of the Cowbridge bridge light glasses and the over-height sign at Kingway Bridge. He passed the reference numbers to Cllr Smith to follow up.

**Playing Fields**

The monthly check of both playgrounds has taken place and all equipment was found to be in good order. The Covid 19 notices advising that the playing fields are now open and to follow the necessary Covid safety precautions are still in place. The scheduled grass cutting has been completed at all three sites under contract.

**Footpaths**

Nothing to report.

**Patients' Participation Group**

Cllr Ingham reported that the next meeting is on 4th October.

**Personnel**

Cllr Clogg proposed a co-option for the current vacancy on the Council. She will work with the Clerk on this and publicise the vacancy on noticeboards and the website; this was agreed. She also reported the hours the Clerk was now spending on tasks was being monitored particularly as additional tasks were now being performed.

**Action: Cllr Clogg & Clerk**

**Website**

Cllr Briggs displayed the website and outlined the changes that have been made; the website providers have done everything the Council has asked for and have been very supportive. They have asked for specific feedback regarding viewing problems on mobiles i.e. the make of phone and the search engine used. Training is due to take place on 24<sup>th</sup> September and Cllr Hopkins asked if the website can go live by 30<sup>th</sup> September if possible.

The meeting closed at 20:26

The next Parish Council Meeting will be held at Crudwell Village Hall on Wednesday 27<sup>th</sup> October 2021 at 19:00.

..... Chair ..... Dated